

THE CHRISTOPH AND CAROLINE  
**KELLER FUND FOR MISSION**

**2024–25 Grant Announcement**

The Christoph and Caroline Keller Fund for Mission is an endowment fund of the Episcopal Diocese of Arkansas created to assist in funding programs for mission outreach.

**Grant Priorities**

Biennial grants from Keller Fund investment proceeds are awarded to support mission outreach. Priority is given to projects furthering the mission of the Diocese of Arkansas and of the Episcopal Church beyond the Diocese of Arkansas. Programs not directly connected with the mission of the Episcopal Church may be considered if such programs have strong Episcopal Church leadership and are endorsed by a bishop of the Church.

**How Grants Are Made**

The Distribution Committee will evaluate each proposal for its innovative and educational nature, realistic goals, reasonable budget, and project activities that clearly align with the mission of the Episcopal Church.

Grants may be used for materials, equipment, and other items necessary to carry out the proposed project. Priority is given to requests for assistance to initiate new programs. Applicants should also understand that, due to available resources, maximum grants are usually \$ 2,000. Grants are made only in even-numbered years. Recipients of a Keller Fund grant are required to wait out one application cycle before reapplying (i.e. if a grant was received in 2022, you may not reapply until 2026). Funds must be used during the period for which the application is made (one to two years).

**Evaluation**

During the evaluation period for which the grant is made, a representative of the Distribution Committee may visit a grant recipient to review the project's progress. By December 31 of the year after the grant is received, the grant recipient is expected to submit a statement of accountability showing the use of the funds. The statement should include major project accomplishments, plans for future and summary of expenditures. An article and picture of the project would be most welcome.

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**APPLICATION INSTRUCTIONS**

*Applicants must submit the application form and required documents  
no later than December 2, 2024*

**Written Narrative (one-page summary)**

- a. A brief description of your organization and what it does.
- b. The reason why your organization is qualified and able to complete the project successfully.
- c. How the project relates to the purpose of your organization and the mission of the Episcopal Church.
- d. How the project goals will be maintained after the project period.

**Budget (one page summary)**

- a. Total Project costs
- b. Projected expenses (categories and estimated amounts)
- c. Keller funds requested for project
- d. Projected income from other sources

**Official Signatures/Letters of support**

- a. If the application is from an Episcopal congregation (or organization within a congregation), the one-page summary should be co-signed by the rector, vicar, or priest-in-charge and by the senior warden.
- b. If the applicant is an institution or other agency, this summary should be co-signed by the chair of the board of directors and the executive director (or by officers with similar functions)
- c. If application is from a church or organization outside the Diocese of Arkansas, the Application Form must be accompanied by a letter of support for the project from the Bishop, Bishop Coadjutor, or a Bishop Suffragan of the applicant's diocese.

**Return completed application forms and supporting documents to one of the following addresses:**

**Email Address (RECOMMENDED)**

[Guhman@comcast.net](mailto:Guhman@comcast.net) (*Chair of Election Committee*)

**Postal address:**

Christoph and Caroline Keller Fund for Mission  
Episcopal Diocese of Arkansas  
PO Box 164668  
Little Rock, AR 72216-4668

**Applications must be received or postmarked by December 2, 2024.**

Grants will be announced no later than December 31, 2024.

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**2024-25 Grant Application Form**

Project title: \_\_\_\_\_

Name of church or organization: \_\_\_\_\_

Name of contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Address: \_\_\_\_\_ City, State/Province: \_\_\_\_\_ Country: \_\_\_\_\_

The purpose of the project and the problems it will address (in one or two sentences):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Project budget (in US\$): \_\_\_\_\_ Amount requested from Keller Fund \_\_\_\_\_

Sources of funding, support in addition to the Keller Fund for Mission:

\_\_\_\_\_

Possible sources of support at end of project funding period:

\_\_\_\_\_

Additional information demonstrating need or support for the project

\_\_\_\_\_

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**Persons submitting this application**

\_\_\_\_\_  
*Name Title Signature Date*

\_\_\_\_\_  
*Name Title Signature Date*